

**STATE OF OKLAHOMA**  
MILITARY DEPARTMENT  
3501 MILITARY CIRCLE  
OKLAHOMA CITY, OKLAHOMA 73111-4398  
405-425-8000 DSN 940-3210

OKHRO-AGR (600-5)

17 May 1999

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Active Guard/Reserve (AGR) Enlisted Promotion System (EPS)

1. References:

- a. Chapter 3, NGR 600-5, 20 February 1990
- b. Chapter 11, NGR (AR) 600-200, 1 March 1997.
- c. Chapter 2, OMD Pamphlet 600-5 1 June 1999 (HRO Home Page)

**2. Memorandum, OKHRO-AGR, 3 December 1998, Subject: Active Guard/Reserve (AGR) Enlisted Career Management Program, is rescinded.**

3. Effective 1 June 1999 the following policy will be used to fill AGR position vacancies:

a. MACOM/Activity supervisors will request a lateral transfer of an onboard AGR soldier serving in their respective command, in a position of equal grade (or higher grade if the soldier requests a reduction) be accomplished.

b. If a lateral transfer is not possible, the supervisor may request the position be advertised. A Standard Form (SF) 52 will be sent to the HRO-AGR to request the fill. When a request for fill of a vacant AGR position is received in the HRO, the position will be staffed **to determine if the position is authorized for AGR fill based on Tier Level and Priority. The AGR Manager will determine how the position will be filled, ie: EPS, On-Board Announcement or Open Announcement as indicated:**

(1) Positions to be filled using the EPS system will not be announced. The top soldier on the particular EPS list will be called by the AGR Office to determine if that soldier wants the vacant position. If the soldier accepts the position, the AGR Office will notify the both the losing and gaining commands and prepare the transfer order. If the soldier declines the position, he will be removed from the current EPS list, barred from making application for a subsequent position in the same MOS. The next soldier on the EPS listing will be contacted and offered the position.

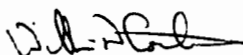
(2) Vacancies which cannot be filled using EPS will be announced as On-Board Only. Members interested in the position will be required to make application for the position. The position will be announced for a period of ten (10) days.

(3) When a command is below its numbers on the current voucher, and the vacancy is at the entry level (E-5), the position will be advertised as an Open Announcement.

4. This policy will be incorporated into reference 1c above.

5. Point of contact in this office is CW4 Hines at DSN 940-3242 or Commercial (405) 425-8242.

FOR THE ADJUTANT GENERAL:

  
WILLIAM W. CARTER  
LTC, FA, OKARNG  
Personnel Officer